

SLIPPERY ROCK UNIVERSITY PAYROLL AND STUDENT EMPLOYMENT

Program Hosting Minors – Late Participant Request

Camp and Program Directors are responsible for submitting this form to programhostingminors@sru.edu

Completed form can be sent to programhostingminors@sru.edu
 (This does not guarantee the participant will be cleared to for the program or camp)

Program or Camp Name:		By signing below, I certify that I would like to add the participant to the program or camp specified on this form. I understand that Payroll and Student Employment will contact me regarding the addition of this participant, and that there is no guarantee the participant will be cleared to take part in the program or camp due to late submission.
Fund Ctr or WBS:	Camp or Program Dates:	
Name of Program or Camp Director:		
Start date will be the same day paperwork and clearances are received in the Payroll Office.		

Will this person be paid or are they a volunteer?

Program or Camp. Signature (required) (digital signature accepted) Date

ALL SECTIONS OF THIS FORM MUST BE COMPLETED				STUDENT PAYROLL USE ONLY:	
Participant's Name	Participant's Email (use SRU email if applicable)	Pay Rate (List only if they are <u>NOT</u> volunteering)	SRU Student or Employee?	Cleared to Participate?	Initials of Approver
		\$			

Participants who are approved to take part in the program or camp listed above will need to complete and submit their ACT 153 Clearances, Protection of Minors Training, and any additional required paperwork BEFORE they can work or volunteer for the program of camp.