

CURRENT STUDENT INSTRUCTIONS

<https://www.sru.edu/life-at-sru/housing/apply-for-housing/current-students>

Information on the Housing Agreement:

- As part of the housing agreement you will be asked to indicate if you have a Living Learning Community (LLC) preference. Each LLC is based around an academic college and allows students to live with residents in their college of major, share resources and form study groups, and create valuable social and academic connections. LLCs are housed in the residential suites. To learn more, visit: <https://www.sru.edu/life-at-sru/housing/living-learning-communities>
- You will also be asked to indicate a preference of campus area: Residential Suites (Building A, B, Watson, D, E, F) or Traditional Halls (North and Rhoads). Please note this is a preference and traditional halls are not guaranteed, space will be limited. <https://www.sru.edu/life-at-sru/housing/types-of-housing> LLC preference will override campus area preference. Any future roommate requests will need to “match” as far as area preference/LLC preference.
- All SRU residence halls are mixed class years.
- We will not adjust your housing assignment based on race, color, sexual orientation, or creed. We do offer gender inclusive housing; contact our office if this is of interest.
- Please review the proposed room rates and fees to be aware of the estimated costs and anticipated room styles. Exact pricing for 2025-2026 is not yet confirmed, but this will serve as a guide: <https://www.sru.edu/life-at-sru/housing/rates-and-fees>
- On campus residents will also be assigned standard meal plan, which can be changed at a later date (into the first 2 weeks of the semester).

Prior to completing your housing agreement, you will need:

1. A credit card or banking information for an electronic check for the \$175 advance housing fee. The \$175 housing fee is non-refundable once submitted as a returning student. ***We will not be offering releases so once this contract is signed, you will not be released from it.***
2. If you have had your required meningitis vaccination, please have the date of vaccination to complete the contract, otherwise, you will have the option to waive online.
3. If you are unable to pay the \$175 fee due to financial constraints, please contact our office.

STEP 1: Sign the Housing Agreement

- Log into MyHousing Portal: <https://reslife.sru.edu>
- Select “Application/Agreement” on the menu.
- Select the Fall agreement.
- **READ THE AGREEMENT CAREFULLY; THIS IS A LEGALLY BINDING CONTRACT FOR THE ENTIRE ACADEMIC YEAR (TWO SEMESTERS).**

- Sign the agreement electronically. This will serve as your signature for the entire academic year. Click “continue.”

NOTE: Students residing on-campus are required to obtain a meal plan. The University will automatically invoice you for weekly 14 meal plan as outlined in your housing agreement. You may log back in to your MyHousing portal to change your meal plan after July 1. Please visit <https://www.sru.edu/dining> or contact Dining Services for more specific details at 724.738.2038.

STEP 2: Complete the "My Information" Section

- Students requesting specific housing due to medical issues must be registered with the Office of Disability Services. The Office of Housing and Residence Life cannot accommodate requests to medical concerns unless you are registered with the Office of Disability Services.
- Students residing in residence halls are required to have received the meningococcal vaccination. Please provide the date you received the vaccination or waive the vaccination
- You will have the option to give a preference on campus area (Residential Suites, Buildings A-F or Traditional Halls, North and Rhoads). This is only a request and cannot be guaranteed.
- You will have the option to give a Living Learning Community (LLC) preference. After reviewing the Living-Learning Community spreadsheet in this booklet, or online, if you believe one of those communities would be a good fit for you personally or academically, make it a preference.
- Please note: If you select to live in an LLC and your major matches the LLC requirement, you will be automatically approved. If not, your application will be reviewed.
- If you or your roommate are applying for an LLC, you must be aware that both roommates must apply to the LLC – and approved – or the request cannot be honored.
- After you had selected your preferences, click “Continue.”

STEP 3: Complete your Addresses/Contacts.

- Please complete Parental Verification contact. This is required. Your parents will receive a verification code sent to their email address. They will then need to log into the housing portal (as you) and enter the code. If they do not receive an email with the verification code, make sure to check in the spam or junk folder. If it does not arrive, please call our office for assistance. 724.738.2082.

STEP 4: Pay Housing Deposit

- Next, you will pay the housing deposit. This step is not optional and without the fee, your application will not be processed. After you have completed both the agreement and submitted payment, you will be directed to sign your meal contract. Changes to your dining plan may be made at the beginning of July via the MyHousing Portal.

- You will receive an email via your SRU email account confirming that you have completed Step 1.
- If the student is under 18 years of age, a verification will be sent to the parent email entered in the “**Addresses/Contacts**” section.

Click Home.

STEP 5: Roommate Selection

[Click here for the room selection timeline](#)

Regarding requesting a roommate/s, as a returning student, you will do that starting Feb. 3-28, 2025.

If you are unable to find your friend(s), there are some reasons why:

1. Did they complete their housing application?
2. Did they select an LLC which is different than yours?
3. Did either of you apply to the Honors LLC and was your request approved?
4. Is your roommate a new student (incoming freshman/transfer)? *Contact Office of Housing and Residence Life.*
5. You are looking for someone who is not the same gender as you are? *Contact Office of Housing and Residence Life.*

If you are looking for a roommate/Suitemates, there is an area where you can post (or view) roommate wanted ads. It is on your MyHousing portal, under Helpful Links, “Roommate Wanted Ad”.

- Using MyHousing Portal, under the Room Selection menu, click “Select Roommates.”
- Select Fall 2025 for the term.
- Search for roommate/suitemates under “Roommate Requests.”
- Roommate requests are limited to no more than three other students and must be mutual.
- Roommate/suitemate requests will take preference over all other personal preferences. Your requested roommate/ suitemate must also list you on their request.
- If a student has not been admitted to SRU, has not signed a housing agreement, or has already been assigned a room, you won’t be able to request them as a roommate at the time of the application. You will need to make a specific request by calling 724.738.2082. You may also return to MyHousing to update your requests at a later date, if needed.

If you do not have a roommate in mind, you may still select your room. Please know a roommate(s) will be assigned to your suite/room by Housing.

STEP 6: Upper-class students choose your room in February. You will receive an email to your SRU account before this step begins.

- FEBRUARY: Upper-class students who have completed their housing application and submitted the \$175 fee prior to Jan. 31 may select their own room during the month of February. Students may also select their roommate(s) at that time if they have not yet done so.