

# President's Award for Excellence in Teaching

2024-2025

## Selection Procedures

### **Phase 1: Nominations from Students, Peers, Staff or Alumni**

Students, peers, staff, or alumni may nominate a faculty member through the [Online Nomination Form](#) that will be forwarded to the current Co-Chairs of the Excellence in Teaching Award. All faculty members from any of the five colleges and LASA (Library, Academic Services "AKA Exploratory Studies" and Athletics) are eligible to be nominated.

### **Phase 2: Selection of Department Nominees**

- 1) The Co-Chairs of the Excellence in Teaching Award will forward copies of the nominations to the appropriate academic department chairperson.
- 2) Each department chairperson will notify their department's nominees.
- 3) At the department level, the department chairperson will present all names of the candidates and the nominations for each candidate to the department faculty.
- 4) An anonymous vote will take place at the next department meeting to nominate one representative in each category.
  - a) "Category 1" consists of tenured and tenure-track faculty.
  - b) "Category 2" consists of non-tenure track and non-tenured faculty.
  - c) Past recipients are not eligible.
- 5) The department chair then submits one Category 1 and one Category 2 nominee to the Dean/Asst. VP for Career & Academic Progress; and then notifies the nominees that their name has been forwarded to the Dean/Asst VP for Career & Academic Progress.
- 6) Each department nominee then decides if they want to submit an abbreviated teaching portfolio in the form of a narrative limited to **four** pages about why they should be considered for the award (See timetable below).
  - a) If the nominee(s) chooses not to submit a four-page narrative, they will not be considered a candidate for the college's nominee.

### **Phase 3: Selection of College Nominees**

- 1) The Dean/Asst VP for Career & Academic Progress and Department Chairs will review the applications and send forth one name in Category 1 and one name in Category 2 as finalists to the Co-Chairs of the President's Award for Excellence in Teaching Committee at the next college chairperson meeting.
- 2) These college finalists will then be notified by the Co-Chairpersons of the Excellence in Teaching Committee to prepare a detailed teaching portfolio that they will submit to the Excellence in Teaching D2L shell.
- 3) Each College Dean/Asst VP for Career & Academic Progress will forward in writing the finalist's names to the Provost.
- 4) All nominees who were not selected as finalists will be notified by the dean/Asst VP for Career & Academic Progress.

### **Phase 4: Selection of Award Recipient**

The applications of the finalists will be reviewed by the Excellence in Teaching Committee. These applications should be submitted to the President's Award for Excellence in Teaching D2L shell and include:

1. Nomination form
2. Narrative (up to 15 pages). How does your teaching align to the award criteria?
3. Selected syllabi/assignments/artifacts that showcase alignment to the award criteria (all supporting documents should have been referenced in the narrative)
4. 1-2 Letter(s) of support from a current or former student addressing the award criteria
5. Nominee's curriculum vitae
6. Student evaluations and a summary of them from the past 4 semesters

Also, the process will include that:

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- Each finalist will meet with the committee for 30 minutes
- Each finalist will present a teaching demonstration lesson that will highlight their teaching style and skills. Members of the committee will serve as the students for the teaching demonstration.
  - Teaching may be recorded and stored on a secure server for later viewing by the committee.
- The committee will deliberate, rank the finalists, and forward the results to the Provost to be presented to the President

## Criteria for the Applicant

- Category I: Tenured or tenure-track faculty (representing each of the five colleges and LASA).
- Category II: All other faculty with teaching responsibilities (including LASA)
  - The finalists demonstrate exemplary commitment to teaching and student learning.
  - They maintain a classroom that promotes high student engagement.
  - They pursue scholarly growth that enhances teaching.

## \*Previous winners who are not eligible:

Dr. Danette DiMarco, Dr. Cindy LaCom, Dr. Betsy McKinley, Dr. John Misner, Dr. Kathleen Strickland, Dr. Eva Tsuquiashi-Daddesio, Dr. Wendy Stuhldreher, Dr. Stephen Hawk, Ms. Stacey Steele, Dr. Athula Herat, Dr. Joseph Merhaut, Dr. Richard Marchand, Dr. Kimberly Smith, Dr. Christine Walsh, Mr. Thom Cobb, Dr. Bruce Orvis, Dr. David Valentine, Dr. Jennifer Willford, Dr. Douglas Strahler, Dr. Jonathan Helmick, Dr. Rebecca Thomas, Dr. Laura Kelley, Dr. Sarah Kuehn, Dr. Shawn Davis, Dr. Beth LaGamba, Dr. Jeffrey Musyt, Ms. Lisa Anne Goldsmith.

## Acknowledgment

1. A recognition plaque will be presented by the President to each awardee (1 in each the two categories).
2. Both award recipients (Category 1 and 2) will have \$1,000.00 placed in a university funds reservation for their professional development.
3. Each of the other 10 finalists will have \$250.00 placed in a university funds reservation for their professional development.

## Timetable for Award

<b>September 16, 2024</b>	Formalize committee with the Provost
<b>October 18, 2024</b>	Nominations due to the Co-Chairs of the Excellence in Teaching Award
<b>October 25, 2024</b>	Nominations forwarded to department chairs to distribute for review among faculty members
<b>November 5, 2024</b>	Faculty Members vote for two nominees during the department meeting. One in Category 1 and one in Category 2.
<b>November 6, 2024</b>	Department chairs submit nominee's names to their Dean/Asst VP for Career & Academic Progress and inform the nominees they need to prepare the 4-page abbreviated teaching portfolio
<b>November 22, 2023</b>	Nominees submit their abbreviated portfolios electronically to their Dean's/Asst VP for Career & Academic Progress' office so that it will be immediately disseminated among all the college's chairs.
<b>December 2, 2024</b>	1. Department chairs submit their vote to their perspective Dean/ Asst VP for Career & Academic Progress for two nominees from their college (Category 1 & 2).

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	2. Deans/Asst VP for Career & Academic Progress will then submit the names of their college finalists to the Co-Chairs of the Excellence in Teaching Award Committee and to the Provost.
<b>December 4, 2024</b>	The Co-Chairs of the Excellence in Teaching Award Committee will inform the Twelve finalists.
<b>January 31, 2025</b>	The Twelve finalists will submit their portfolios electronically via D2L to the Co-Chairs of the Excellence in Teaching Award Committee.
<b>February 3, 2025</b>	Twelve finalists' portfolios are forwarded to the Committee and the Provost
<b>February 4-14, 2025</b>	Twelve finalists present to the Committee
<b>February 14, 2025</b>	Committee rankings completed and forwarded to the Provost to be submitted to the President
<b>April 1<sup>st</sup>, 2025</b>	Two Awardees recognized in the spring 2025 semester. One in Category 1 and one in Category 2.

## Selection Committee

- One faculty member from each of the five academic divisions recommended by APSCUF, one faculty member representing LASA, and approved by the President
- Two individuals selected by University Forum (one faculty, one student)
- SGA student representative(s)
- One administrator appointed by the President
- Awardees in Category 1 and Category 2 from the previous 2 years
- Committee selects the chairperson (Typically the awardee from the previous 2 years serves as Co-Chairs to this committee)

## Excellence in Teaching Committee Members for 2024-2025

Dr. Baek Joo  
College of Business, Information and Social Sciences

Dr. Beth LaGamba  
College of Education, 2023 Award Winner, Co-Chair

Dr. George Lengyel  
College of Engineering & Science

Dr. Danette Dimarco  
College of Liberal Arts

Dr. Heather Fritz  
College of Health Professions

Ms. Amber Hamilton  
Exploratory Studies & Academic Progress

Dr. Shahriar Gias

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University Forum

Ms. Lisa Ann Goldsmith  
College of Liberal Arts, Co-Chair

Dr. Jeffrey Musyt  
College of Engineering and Science, Co-Chair

Dr. Keith Dils, Dean  
Administration Representative

Emma Williams  
Student Representative (SGA) ([emw1023@sru.edu](mailto:emw1023@sru.edu))

Sami Corbin  
Student Representative (SGA) ([sec1024@sru.edu](mailto:sec1024@sru.edu))

**Form for Excellence in Teaching Nomination**  
**[EXCELLENCE NOMINATION FORM LINK](#)**